

# WRANGLER JOB DESCRIPTION FOR CAMP LAKEVIEW

## **Required Qualifications**

1. Minimum age - 18 years old and completed one year in a post-secondary educational program.
2. Training and experience in the care, feeding, habits, and use of horses.
3. Ability to teach campers the care and proper riding procedures of horses.
4. As a representative of Lakeview Ministries, agrees to demonstrate a lifestyle and teach Christian doctrine in accordance with the beliefs of the Lutheran Church-Missouri Synod.

## **Desired Qualifications**

1. Member in good standing of the Lutheran Church-Missouri Synod.
2. Ability to accept guidance and supervision from others and to work with others.
3. Organized and self-motivated, with the initiative to find work that needs to be done without being told.
4. Possess current certifications in American Red Cross First-Aid and CPR.
5. Possess imagination, a sense of humor, patience, conviction, sincerity, enthusiasm, initiative, self-control, adaptability, willingness to learn, integrity, ingenuity, a sense of spiritual direction, and the presence of God in his/her life.

## **To Whom Responsible**

1. The Executive Director, Director of Operations, and Program Director in terms of application and employment, training and work assignments, as well as personnel policies and practices.
2. The Assistant Program Director in all areas relative to program activities, inter-staff responsibilities, and regular or special work duties.

## **General Responsibilities**

1. To plan, supervise, and administer Camp Lakeview's horseback riding program.
2. Possess an attitude and actions which continually reflect that Christ lives within you and that you view your position as an opportunity to be in His service.

## **Specific Responsibilities**

1. Instruct campers in the proper riding techniques, teaching them to follow normal safety guidelines.
2. Teach campers how to care for their horse, and let them assist with daily watering, brushing, grooming, etc...
3. Instruct and lead summer staff in proper horse walking technique and safe behavior around horses.
4. Lead all trail rides with assistance from an assigned counselor and Junior Counselors.
5. Care for the dietary and physical needs of the horses, calling in professional help when necessary.
6. Maintain weekly communication with horse owner from whom we rent the horses to make them aware of and seek advice about any concerns regarding health or behavior of horses.
7. Supervise, mentor, and guide the Junior Wranglers.
8. Keep track of stock of horse supplies and bring requests for orders to the attention of a full-time staff member.
9. Make recommendations to the Program Director for equipment purchases.
10. Repair or recommend replacement of any damaged equestrian equipment.

11. Responsibility for the cleaning of the shelterhouse and its bathrooms and storage room on the closing day of each session.
12. On occasion lead Bible study and camper devotions.
13. Attend required staff meetings.
14. Evaluate current operations and make recommendations as they arise.
15. On occasion lead Bible study and camper devotions.
16. Meet with the Program Director on a weekly basis to share concerns or recommendations.
17. As a team member, assist other staff in any task that will enhance the outdoor ministry of Lakeview Ministries. This includes participating in evening activities such as TBAs and campfire devotions.