



Lakeview Villages

2021 Village, Night Owl, and Senior High Camp

Information Packet

Lakeview Villages

13501 W Lake Rd

Seymour, IN 47274

P: 812-342-4815

office@lakeviewministries.camp

lakeviewministries.camp

Welcome to Lakeview Villages! We are so excited your child will be joining us this summer and want to do everything possible to make their camp experience a great one.

We recognize that you may have a few more questions than normal as you prepare to come to camp this summer. We will be openly communicating with you as we head towards the summer so that nothing during your child's time at camp takes you by surprise, and you can focus on the fun and joy of the camp experience.

This packet contains important information for you as you prepare to come to camp. **We will also be sending you an email in early May with specific policy/procedure information and updates.** This May email is designed to give you the most accurate, and up to date, information leading into the summer, as conditions may change between now and then.

Included in this packet you will find more information about:

- **Arrival/Departure Times**
- **Drop-Off + Pick-Up Procedures**
- **COVID-19 Parent Expectations + Safety Plan**
- **Packing List**

In addition, the **Medical Form** for your session, a **Camp Map**, and **Directions** to camp are included at the end of this packet.

Please take the time to carefully read through all the information contained here. Even if you have been to camp before, there is new information for this summer.

If you have any additional questions that are not answered here, please contact us. We are happy to help! The **Parent Headquarters** section of our website (lakeview.camp/parents/) is also a great resource. See you this summer!

In Christ,

Danny Frastaci
Program Director, Lakeview Villages
danny@lakeviewministries.camp
812-342-4815



ARRIVAL TIMES & CAMPER CHECK IN

Campers are asked to arrive at camp between **2:00-4:00 pm** EST on Sunday afternoon. Please do not arrive earlier than 2:00 pm. Check-in takes place by the Village Lodge at Lakeview Villages. The process should take less than 30 minutes from start to finish.

Pro Tip: You can check-in at any point between 2:00-4:00 pm, and will often find shorter lines if you arrive later!

Please note that prior to 2:00 pm our staff will be meeting and will not be available to direct you. Check-in will not start before 2:00 pm.

Starting at 2:00 pm, as you drive into camp, staff will greet you at the bottom of the hill, guide you to where check-in is taking place, and give you further instructions on checking in your camper(s).

CHECK-IN PROCESS

Check-in will be a **DRIVE THROUGH** process this year. You and your camper will be able to remain in your car through the check-in line. During check-in you will have the opportunity to meet and talk to the First-Aid Coordinator and Kitchen Staff (if you desire to do so).

During check-in you will turn in your camper's medical form and any medications, complete a health screen, and receive your camper's cabin and counselor assignment.

Here is what you can do to help the check-in process go as smoothly as possible:

- **PAY 2 WEEKS PRIOR:** Remember that your registration balance is due two weeks before your camp session starts.
- **ADD CANTEEN MONEY:** You are able to add money to your camper's **canteen account** prior to check-in through the **Camp Store** payment section of your online account. (\$10-20 is the recommended amount.) This money is **NOT** able to be used to buy camp apparel from the Shirt Shack; it is just for the Canteen.
- **PRINT AND FILL OUT MEDICAL FORM:** **This form can NOT be filled out online. Please fill it out prior to arriving at camp.** This form can be found at the end of this document.
- **BRING MEDICATIONS:** You will turn in **ALL MEDICATIONS** to the First Aid Coordinator. **All prescription medication must be in its original container with the prescription label and dosage instructions.**

Pro Tip: Standard OTC medication such as Tylenol and Ibuprofen is available at camp. You don't need to bring OTC medications unless your camper uses it daily.

MEETING THE COUNSELOR AND DROPPING OFF YOUR CAMPER

Once you have checked-in, you will be directed to drop your camper off at their Village. When dropping off, you will be able to:

- Meet and talk with your camper's counselor.
- Let the counselor know about any special requirements your camper has that will help make their week better.
- Fill out a **Check-Out Form** indicating who is allowed to pick your camper up at the end of the week. If someone other than a parent or guardian is dropping your child off, please provide a signed note indicating who may pick your child up at the end of camp.
- Help your camper get their luggage out of your vehicle.
- Say goodbye!

Unlike in past years, we will not have parents entering the cabins during check-in. Instead, our staff will help your camper bring their luggage to the cabin and make sure they get settled in. We start fun games and get-to-know-you activities right away in our cabins as campers are arriving. Your camper has started their week at camp, and you are free to leave!

DEPARTURE/PICK-UP TIMES

Campers should be picked up between **6:00-7:00 pm** on the Friday of your camp week. **Unlike in previous years, we will not be offering a Closing Program for parents to attend.** Campers will instead share time together as a Village to wrap up the week and be sent off.

Pick-up will work much the same way as drop-off. You will be directed to your camper's Village. Once there, your camper will be brought to your car. You will have the opportunity to talk with your camper's counselor about how the week went and will need to sign your camper out before leaving. **Please have a Photo ID ready to show when you sign out.** Campers will only be released to people authorized on the Check-Out Form.

LATE DROP-OFF AND EARLY PICK-UP

While we firmly believe that your camper will get the most out of their camp experience by being there for the whole time, we also recognize that sometimes life gets in the way.

If you need to drop off your camper or pick them up outside of our usual times, please let us know ahead of time by calling our office. When picking up or dropping off a camper, you should park at the Village Lodge to be checked in.

CANTEEN AND SHIRT SHACK:

Each day, campers have the opportunity to purchase an assortment of snack and drink items at the canteen. A canteen account is set up for each camper and purchases are deducted from the account. Campers visit the canteen 10 times total and may only purchase 3 items per time. All items are around .75¢.

You are able to put money into your camper's account by logging in to your online account and making a payment to the "Camp Store". You can also add money during check-in. We recommend depositing no more than **\$15-20**.

At their final canteen time, campers with remaining money are given the option to donate to our summer mission project or receive the money back. For our mission project, we support **Lutheran World Relief**, an organization that provides emergency aid and poverty relief throughout the world. Donating canteen money is an awesome way for campers to practice living out their faith!

Pro Tip: It can be helpful to tell your camper ahead of time what you would prefer they do with their extra canteen money.

Our Shirt Shack has camp apparel and souvenirs for sale. You will be able to preorder Shirt Shack items prior to check-in for your camper to pick up during their week of camp.

Pro Tip: Money deposited into your camper's canteen account can **NOT** be used to pay for Shirt Shack items.

HEALTH & MEDICAL INFORMATION

Medical Team

Our First Aid Coordinator (certified in First Aid/CPR) is onsite at all times and provides routine first aid care and distributes medication to campers. The First Aid Coordinator is available during check-in to discuss all health concerns and questions that you may have regarding your camper's medication and health while in our care. In addition, we have a full-time staff member with an EMT-certification as well as an on-call pediatric physician who provides treatment plans for common camp injuries and illnesses.

Parent Notification of Health Treatment

If your camper ever experiences a serious medical concern, illness, or incident requiring outside treatment, we will immediately contact you. We will also notify you when a camper is in our First Aid room for a period longer than 4 hours due to illness, or a camper experiences an injury that leaves them unable to continue with normal camp activities.

Special Needs

We strive to provide a positive and memorable experience for all campers. If your child has a special need, please contact our office so that we can get to know a little bit more about your child and provide you with the information you need to decide if Lakeview Villages will be a good fit for your camper.

COVID-19 PARENT EXPECTATIONS

Before Your Arrival

You will be asked to closely observe your camper's health and contacts in the days leading up to their camp session and to keep them home if they do not meet the requirements of our initial health screen.

During Check-In

Any camper with a temperature above 100.4°F, OR who has been exposed to someone confirmed to have COVID-19 in the past 10 days, OR who has been sick with COVID-19 symptoms in the past 10 days will not be admitted into camp. Please be honest during the health screening portion of our check-in process. If you think there may be an issue with your camper being admitted to camp, please call our office ahead of time to discuss it with us. If your camper is not able to be admitted, you will have the opportunity to transfer to a different session or receive a full refund.

During Camp

If your camper experiences COVID-19 symptoms during their time at camp with no known reason (i.e. seasonal allergies) we will have them wait in one of our designated isolation spots until you can pick them up. You must have someone available to pick up your camper as quickly as possible.

After Camp

Please inform our office if your camper experiences COVID-19 symptoms within 48 hours of the end of their session. We will request you follow up by having your camper tested for COVID-19. In the event that this occurs, and your camper tests positive for COVID-19, we will inform all participants that there has been a positive case. We will also indicate which small group had the positive incident. **Personal privacy will be protected**-no campers will ever be designated by name.

COVID-19 SAFETY PLAN

Separate Small Groups

Your camper will be part of a Village with no more than 20 campers. This is their small group for the week. All activities done at camp will be done within your camper's own small group. Camp activities will be structured in a way that maintains separation between different small groups.

Outside As Much As Possible + Rainy Weather

Your camper will be outside as much as possible during their week at camp. All meals will be eaten on outdoors picnic tables at camper's Villages. In the event of rainy weather, there will be separate rainy day areas for each Village to use during activity times.

Mask Requirements

Masks will be required when in shared indoor spaces, such as the Village Lodge or restroom areas. Masks may also be required for specific activities that involve close camper-staff

interaction, such as when going down the zip line. As per the Indiana mask mandate, children under the age of 8 are not required to wear masks.

Physical Distancing

Campers and staff will be required to physically distance to the extent possible when around others not within their small group. Campers and staff will not be required to physically distance within their small group, however, activities that require extended close contact between campers will be avoided.

Temperature Checks

Temperature checks will be done during check-in, and campers and staff will have their temperature taken and receive a health screen each day they are at camp.

Sleeping Times

Campers will sleep in a head to toe orientation, with as much space between campers as possible. When reasonable due to weather, windows will remain open at night to allow for increased airflow in the cabin.

Increased Sanitation

Shared areas such as bathrooms and the Village Lodge area and high touch points of contact will be sanitized several times throughout the day. Hand sanitizer will be used during any activity with shared equipment.

FOOD INFORMATION

Each meal served at camp includes the main dish as well as a second option in case a camper does not like the main meal. We serve child-friendly meals such as chicken fajitas, spaghetti, hamburgers, and pizza. Cereal is available at breakfast, PB&J is available at lunch and dinner, and fruit is available at each meal.

Campers are able to bring their own snacks to camp as well. Please bring any snacks in re-sealable bags or containers to help limit the mess. Please do not bring any snacks that contain peanuts as this is a common food allergy.

Food Allergies

If your child has a food allergy, **please make sure to notify us by filling out the appropriate section during the registration process.**

We are able to provide basic alternatives for typical food allergies such as gluten or dairy. If your child has more severe or extensive allergies it is recommended that you bring supplemental food items to camp. Our kitchen staff is able to cook, microwave, or prepare separate food items for campers at meals. We can also provide a menu for your week at camp to help you better plan and prepare.

Please call or email our office to talk through specific food needs your camper may have or to find out more information about our menu and food options. During check-in you will be able to

meet with the kitchen staff to drop food off and talk through specific details of your camper's food allergy needs.

HOMESICKNESS: PREPARE AND PREVENT FOR CAMP SUCCESS

Homesickness is a very normal and often temporary response to being away from home. With sensitive handling by you and our staff most homesickness can be prevented or overcome, leading your camper to feelings of independence, pride, and self-assurance.

Talk with your child before they leave for camp to help ease the transition. Speak of how exciting camp will be, how much fun you're sure they will have, and how proud you are of them for trying something new. Further, let your child know that if they are feeling sad, afraid, or lonely, there is always someone they can reach out to, whether it is their counselor, another staff member, the First Aid Coordinator, or even the Camp Director.

Please do not tell your child they can call home or be picked up early, as this often makes homesickness worse, and leads to campers having trouble fully investing in the experience. If your camper is experiencing a more difficult than average adjustment to camp, we will call you to inform you and ask for your input.

Our staff is well-trained in handling these situations. We know that campers are most likely to feel a longing for home during "down" times, such as mealtimes and just before bed. Our staff takes intentional measures to keep campers well occupied during these times. We will work with your child to acknowledge that their feelings are normal and to provide support for them as they participate in our Christian camp community.

CONTACTING YOUR CAMPER

Phone:

Campers are not able to call home during the week unless you have arranged something in advance. If there is ever a significant issue or concern with your camper, we will contact you as soon as possible. You may contact camp by calling the camp office at **812-342-4815**.

Email:

You may contact your child during their time at camp through the use of our camper email system. Go to [lakeview.camp/email/](mailto:lakeview.camp@email/) to send a message. **Emails will be printed off and delivered to campers once a day at lunch time.** Emails sent after 11:00 am on the final day of camp will not be able to be delivered.

Campers are allowed to e-mail messages out during their free time, which take place each afternoon. **Campers wishing to do so should bring e-mail addresses with them.**

Pro Tip: [We often receive messages from parents concerned because they have not heard from their camper during the week. Please know that if you don't hear from your camper, it's because they're too busy having fun at camp!](#)

Mail:

During the check-in process you can drop off letters and packages with any of our staff to be delivered during the week. It is helpful to label any letters/packages with your child's full name and cabin (once you find it out).

Regular mail can be sent to the following address:

(Camper's Name) (Village)
Lakeview Villages
13501 W. Lake Road
Seymour, IN 47274

CELL PHONE POLICY

Campers are not allowed to bring cell phones to camp. At camp we believe strongly in the value of showing campers how to build close relationships and live in community. Providing an atmosphere free from cell phones helps create this community. If found, staff will confiscate the cell phone for the remainder of the session. Please do NOT pack a cell phone for your camper. If you are concerned about needing to get in touch with your camper during the week, please call our office so that we can make a plan together.

Talking with your child before they leave for camp will help to ease the transition away from cell phones and other electronics. Let your child know that if they are feeling sad, afraid, or lonely, there is always someone they can reach out to at camp, whether it is their counselor, another staff member, the First Aid Coordinator, or even the Camp Director.

CAMP PICTURES AND VIDEOS

We love getting to share your camper's experience with you! We take and post pictures throughout the week using **Waldo Photos**, an online photo app. The link to access these photos is at lakeview.camp/waldo/.

While our goal is to upload pictures each day of the week, beginning on Monday, this is not always possible due to technology issues and/or staff availability.

Waldo Photos offers an **optional photo delivery service** which uses facial recognition to deliver pictures taken of your camper straight to your phone. **This service costs an additional fee.** If you choose not to purchase this service, you are still able to access and view all the pictures taken during the week of camp. The only difference is the app will not match pictures taken of your camper and send them to your phone.

At the end of the week of camp we will create a **Camp Recap Video** filled with pictures and videos taken during your camper's week of camp. This video will be sent to you via email the week following your camper's session.

We also post pictures, videos, updates and more to our **Facebook** and **Instagram** pages. Follow us **@lakeviewministries**.

Pro Tip: Parents sometimes contact us because their child is not smiling or appears unhappy in a picture. Please know we will always call you if there is a significant issue with your camper. Photos capture a single snapshot in time-they are not indicative of the entire experience.

LOST ITEMS:

We will attempt to return lost items to their owners while they are still at camp. For health reasons, we will not be able to store items left behind at the end of a session.

You can help avoid lost items by:

- Labeling all clothing and items brought to camp. A sharpie is your best friend!
- Encouraging your camper to keep up with their clothing and personal items at camp.
- Doing a quick check of your camper's luggage before leaving camp. Make sure everything is there.

CANCELLATION POLICY

Refunds will be granted 14 days prior to your scheduled arrival for all but \$25 of your deposit. No refunds will be granted within 14 days of your scheduled arrival except in cases of illness or injury and family emergencies. . **For Summer 2021**, if forced not to attend because of COVID-19 illness or exposure it is your responsibility to inform us. We will attempt to schedule you for a session later in the summer. If we cannot, you will have the options of rolling over your payment to a future program, donating your payment to camp, or receiving a full refund. If Lakeview Ministries cancels your program, you will have the same options.

WHAT TO BRING

CLOTHING

- Masks (1 per day)
- Closed-Toe Shoes
- Shower Sandals
- Socks
- Underwear
- Shorts
- Pants or Sweatpants
- T-shirts
- Sweatshirt
- Pajamas
- Rain Jacket
- Hat (with a brim)
- Swimsuit (no bikinis or speedos)
- Sleeping Bag or Sheets/Blanket

CABIN ITEMS

- Pillow with pillowcase
- Bath towel
- Beach towel
- Soap
- Shampoo
- Deodorant
- Toothbrush & toothpaste
- Comb/hairbrush
- Personal hygiene items
- Toiletry Bag
- Sunscreen
- Bug spray
- Bible

PERSONAL ITEMS

- Water Bottle
- Flashlight
- Extra batteries

OPTIONAL ITEMS

- Bag/Backpack
- Sunglasses
- Notebook
- Pen
- Snacks
- Camera
- Book
- Laundry Bag

WHAT NOT TO BRING

- Cell phones
- Other electronics (gaming devices, e-readers, mp3 players, etc.)
- Knives or weapons
- Fire starters (fireworks, matches, etc.)
- Drugs or alcohol (medications can be turned in to the First Aid Coordinator during check-in)
- Any valuables (including cash or jewelry-such things tend to get lost)

Packing Tips:

- Campers should avoid clothing that is immodest or revealing as well as clothing that could be offensive in language or graphics.
 - Expect clothes to get dirty at camp, so don't bring anything too nice!
 - Avoid mix-ups by labeling all items with your camper's name.
-

Well done-you made it through!

We will continue to communicate with you leading up to the summer if we make any updates in our policies or requirements for this summer. Remember to expect an email in early May with final updates for the summer.

And get excited for your camper's time at camp-it's going to be a tremendous experience of making new friends, growing in faith, and having a ridiculous amount of fun.

Please don't hesitate to contact us with any questions, concerns, or thoughts.

See you soon!



Emergency Medical Information Form

This form must be completed and submitted to the Lakeview Ministries office prior to final admission of the camper into the camp program. Failure to properly complete and submit this form will result in the non-acceptance of the child/youth into the camp program. This form may be mailed or given to the office personnel at the time of check-in on the first day of the camp session. If the form is mailed, make certain that enough time is allowed for postal service to deliver the form prior to the day of registration. Lakeview Ministries shall not be held primarily responsible for medical expenses incurred by the camper through accident or illness before, during, or after enrollment in the camp program. Therefore, it is extremely important that complete insurance information be provided.

Camper Information:
 Camper Name: FIRST MIDDLE LAST
 Camper Home Address: STREET ADDRESS
CITY STATE ZIP
 Camper County of Residence: _____ Home Phone:(_____)
 Camper Birthdate: _____ / _____ / _____ Sex: _____ Age: _____

Emergency Contact Information:
Parent/Guardian with legal custody to be contacted in case of illness or injury:
 Parent/Guardian Name: _____ Relationship to Camper: _____
 Home Address: STREET ADDRESS
CITY STATE ZIP
 Home Phone:(_____) Cell Phone:(_____) Work Phone:(_____)
Second Parent/Guardian or other Emergency Contact:
 Name: _____ Relationship to Camper: _____
 Home Address: STREET ADDRESS
CITY STATE ZIP
 Home Phone:(_____) Cell Phone:(_____) Work Phone:(_____)

Medical Insurance Information:

Attach a copy of medical insurance card to this form.

Insurance Company: _____ Insurance Company Phone:(_____)
 Policy Number: _____ Group Number: _____
 Subscriber Name: _____ Birthdate: _____ / _____ / _____

Immunization Record:

Has your child received vaccinations required by the state of Indiana for school including: diphtheria, pertussis, tetanus, measles, rubella, polio-myelitis, mumps, hepatitis B, chicken pox, varicella, and meningitis (grades 6-12)? Yes No

Date of last tetanus booster: _____

Prescribed Medications:

Please bring medications taken routinely with current instructions. You will give these medications to the first aid coordinator during check-in on the first day of your camp. Bring enough to last the entire time at camp. You **MUST** keep medication in the original packaging/bottle that identifies the prescribing physician (if prescription), name of medicine, dosage, & frequency (state law!) or it will not be accepted. All medications must be given to the first aid coordinator.

Over-the-Counter Medications:

Lakeview Ministries stocks the following over-the-counter medication for use. **Cross out those medications which the camper should not be given.**

- | | | |
|-------------------------|---------------------------|---|
| Acetaminophen (Tylenol) | Ibuprofen (Advil, Motrin) | Phenylephrine decongestant (Sudafed PE) |
| Generic Cough Drops | Sore Throat Spray | Benadryl (for allergies) |
| Calamine Lotion / Aloe | Pepto-Bismol / Tums | Antibiotic Cream |

PLEASE STAPLE A COPY OF YOUR MEDICAL INSURANCE CARD HERE!

Camper Name: _____

Date of Program: _____

Lakeview Cabin Name: _____

Health History:

Primary Physician Name: _____ Phone Number: _____

Is the camper allergic to:

- Bee Stings..... Yes No Food (gluten, nuts, etc.)..... Yes No Dairy..... Yes No
- Poison Ivy / Oak Yes No Penicillin..... Yes No Other..... Yes No

Is the camper subject to:

- Frequent colds Yes No Frequent sore throats Yes No Sinus Trouble Yes No
- Constipation..... Yes No Kidney Trouble..... Yes No Bed Wetting Yes No
- Convulsions..... Yes No Ear Trouble Yes No Sleep Walking Yes No
- Fainting Yes No Upset Stomach..... Yes No Other..... Yes No

Has the camper had:

- Abscessed Ears..... Yes No Chicken Pox..... Yes No Tuberculosis..... Yes No
- Bronchitis..... Yes No Athletes Foot Yes No Rheumatic Fever Yes No
- Hernia (Rupture)..... Yes No Diabetes..... Yes No Heart Trouble..... Yes No
- Asthma or Hay Fever..... Yes No ADD/ADHD..... Yes No Eating Disorder Yes No
- Anxiety..... Yes No Depression Yes No Other..... Yes No

If you answered yes to any of the above questions, please explain in the space below (an additional sheet may be attached for more room):

Has the camper had any operations or serious injuries? Yes No

If yes, please comment:

Are there any restrictions of activity for medical reasons? Yes No

If yes, please comment:

Are there any additional details or information on the camper’s health that either the camp staff or an attending doctor should know?

Authorization for Medical/Dental Care (for campers under 18 years of age):

I, the undersigned parent and/or natural guardian of _____, a minor, do hereby authorize the Camp Lakeview Health Services Staff (and/or any other qualified adult appointed or designated by them) (1) to provide routine health care and administer prescription medications, (2) to consent to medical, surgical and dental care for such minor child; (3) to consent to any diagnostic test, medical, surgical or dental procedure or treatment as may be considered therapeutically necessary by the physician, surgeon, dentist or other health care personnel providing care for such minor child; (4) to employ physicians, surgeons, dentists, nurses and other health care personnel as may be deemed necessary for such minor child; (5) to admit such minor child to any hospital, clinic, emergency room, laboratory or other health care or diagnostic facility for examination, treatment, surgery or care; and (6) to sign all necessary consents and authorizations.

It is understood that this authorization is given in advance occurrence of any condition or situation which would necessitate any such medical, surgical or dental care being required; but is given to provide authority to obtain such care if it should be required. I fully understand the consequences of the foregoing statements and sign this AUTHORIZATION TO CONSENT TO MEDICAL AND DENTAL CARE knowingly, freely and willingly.

This health history is correct and accurately reflects the health status of the camper to which it pertains. The camper described has permission to participate in all camp activities except as noted by me on this form. I understand that the information on this form will be shared on a “need-to-know” basis with camp staff. I give permission to photocopy this form. When necessary or beneficial, the camp staff has permission to give the over-the-counter medications listed on this form (or their equivalent) to the camper.

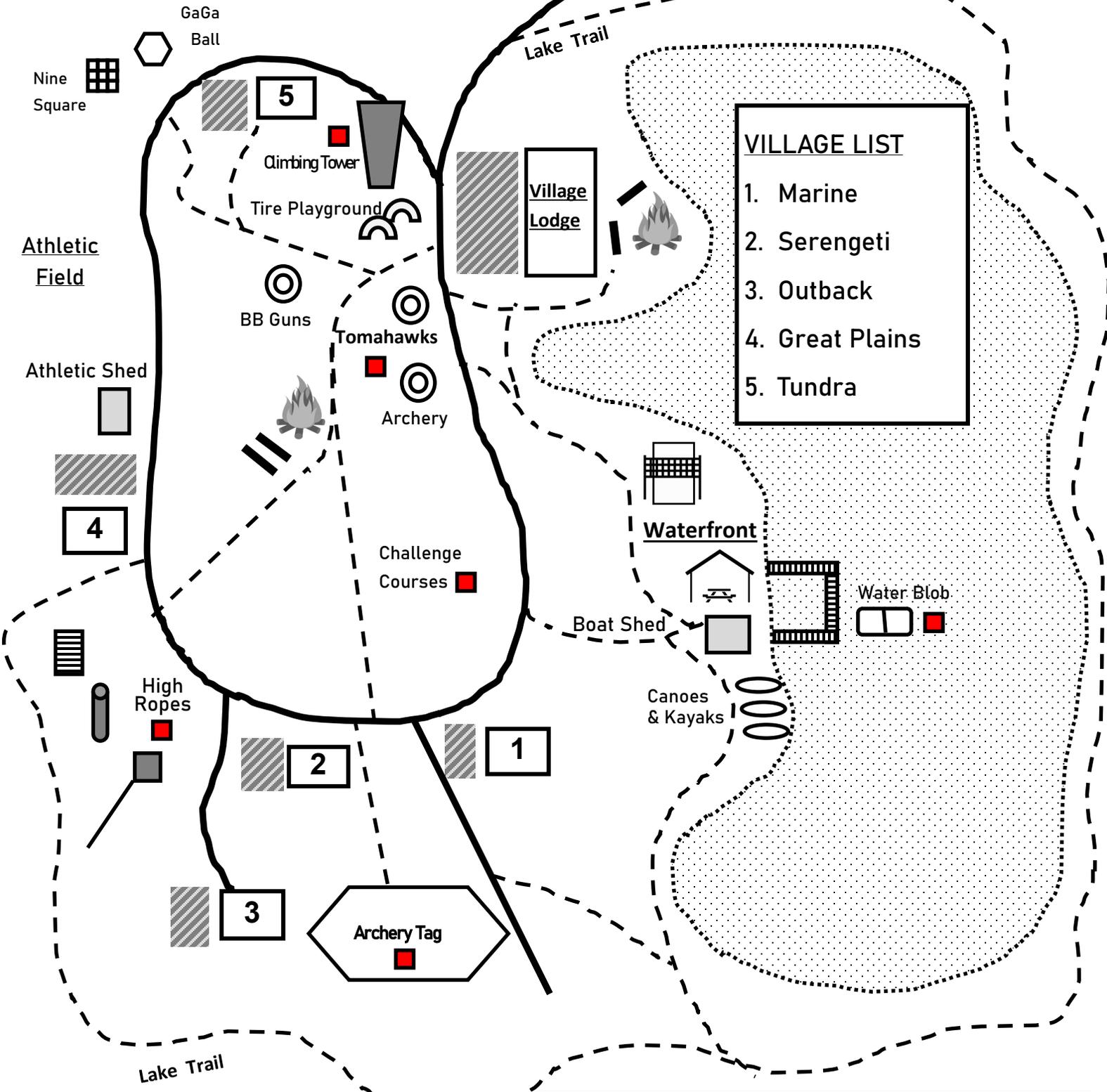
Signature: _____ Date: _____

Printed Name: _____ Relationship to Camper: _____

STAFF USE ONLY		
Screen OK: YES or NO	Date: _____	Staff: _____

Lakeview Villages Map

ENTRANCE/
MAIN OFFICE



- VILLAGE LIST**
1. Marine
 2. Serengeti
 3. Outback
 4. Great Plains
 5. Tundra

KEY

Road		Trail		Firepit	
Parking Area		Staff Assistance Required			

Directions to Lakeview Villages:

From I-65, take the Ogilville exit (#64). Go WEST on Highway 58 for 8 miles. At Waymansville, turn sharp right at the general store onto 930 S. (also called "Lake Rd.") Go 1½ miles on Lake Rd. The camp entrance will be on the left.

