

Greetings from camp!

We can't wait to welcome your camper to camp in two weeks. We understand that this summer involves a lot of new details for camper families and we want to do everything we can to simplify things as you get ready to come to camp. This envelope contains everything you need to get ready for camp, including:

- Welcome Letter w/ Important Updates and Reminders**
- Drop-Off Description + Pre-Camp Checklist**
- Camper Medical Form**
- Shirt Shack Pre-Order Form**

It is our hope to give you peace of mind in knowing you are all set to drop your camper off at camp!

Read on for some important updates and reminders for this summer. You may have already seen these in an email that was recently sent out to camper families, but we figure an extra reminder never hurts anyone!

COVID-19 Plan UPDATES

The majority of our policies and plans for the summer remain unchanged. You can find our original plan at lakeview.camp/summer. Here are a few updates leading into the summer:

- **Campers in different cohorts will be allowed to interact during the all camp game (held outdoors) each evening of a camp week.** (For example, playing Capture the Flag together.) Campers will be given rules to help minimize extended close contact and staff will be trained to help campers follow these rules during the game.
 - **Campers will not be required to mask up when interacting with staff members who are not in their cohort OUTDOORS** as long as the interaction is brief (for example, when being helped up onto a horse).
 - The **Shirt Shack will be open** for parents and adults to visit **during pick-up** at the end of each camp session. It will also be open during our weekend camp sessions.
 - **More than 90% of our summer staff will be vaccinated** and fully protected against COVID-19 by the time campers arrive.
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Important Reminders

Here are a few reminders of important changes for this summer to keep in mind:

- If adding **Canteen Money** to your camper's account you must do so **TWO WEEKS** before the start of your camp session. (We recommend \$10-20 for the canteen. Money can be added by clicking "Make a Payment" on your account dashboard and selecting "Store" from the payment

options.) Payment of your **Registration Balance** is also due **TWO WEEKS** before the start of your camp session.

- **Camper check-in and pick-up will be a drive-thru process** with families remaining in their vehicles.
- **There will be no Closing Program this summer.** Pick-up will happen similarly to drop-off.
- **Campers will need to pack cloth face masks this summer.** While campers won't need to wear masks for the majority of the day, they will need them when heading inside. We recommend one mask per camp day.
- **If your camper comes down with COVID symptoms during their time at camp, you will need to come and pick them up.** Make sure to have a plan for pick-up throughout the camp week.
- **Campers will NOT be allowed to leave camp and return during the camp week** (such as to attend a sporting event). The only exception to this will be for medical appointments.
- **You will be asked to notify us if your camper experiences any COVID symptoms within 48 hours after their time at camp.**

Our goal all along for this summer has been to do everything possible to provide an incredible camp experience in a safe environment. We are so excited to welcome campers back to camp.

God's blessings and we'll see you this summer!



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Parent Check-List for Camp

TWO WEEKS BEFORE YOUR CAMP SESSION:

- Pay the remainder of your registration fee.** (Log in to your account, click “Make a Payment”, and then select “Registration” to pay the remainder.)
- Add \$10-20 to your camper’s canteen account.** (Log in to your account, click “Make a Payment”, and then select “Store” to add this money.)
- Begin minimizing your camper’s risk of exposure to COVID-19.** Whenever possible, avoid large group gatherings, especially indoors.
- Begin monitoring your camper for COVID-19 symptoms.** You can find a complete list of symptoms at cdc.gov, but pay close attention for fever, new cough, loss of taste/smell, and flu-like symptoms. If your camper develops any of these symptoms in the two weeks leading up to camp, please call our office at 812-342-4815 so we can help determine if it is still safe for your camper to come to their camp session.

BEFORE ARRIVING AT CAMP:

- Read through the INFORMATION PACKET for your camp session.** This packet can be found at lakeview.camp/forms.
- Fill out the included MEDICAL FORM completely.** Make sure to include your signature and a copy of your insurance card.
- Fill out the included SHIRT SHACK ORDER FORM.** Only if you want your camper to be able to get a camp shirt or souvenir during their week at camp. The Shirt Shack will NOT be open during check-in on Sunday, but will be open during pick-up on Friday if you would like to browse for yourself. View pictures of items at lakeview.camp/shirtshack.
- Prepare Credit Card Info/Cash/Check for the total amount of your Shirt Shack Order Form.** You are NOT able to pay for this total in your online account.
- Fill out the online IMPORTANT INFORMATION FORM.** This can be found in the “Forms” section on the dashboard of your online account.
- Fill out the online HORSE FORM.** This will help our wranglers as they lead your camper on horse rides.

TO BRING TO REGISTRATION:

- Medications for Camper** (These should be kept separate from your camper’s luggage as you will turn them in to our First Aid Coordinator during check-in. Prescription medication must be in its original container with the prescription label and dosage instructions. Standard OTC medications such as Tylenol will be available to campers and does not need to be brought along unless taken regularly.)
- Filled out Medical Form**
- Filled out Shirt Shack Order Form with Cash/Check/Credit Card Info prepared**
- Mask + Water Bottle for Camper** (For your camper’s immediate use once you drop them off. They won’t need to wear the mask unless going inside to use the restroom.)
- Well Packed Luggage** (You will want to make sure your camper’s luggage is contained in 1-2 suitcases/backpacks and their pillow is in a pillow protector.)

Description of Camp Lakeview Check-In Process

Check-in takes place between **2:00-3:30 pm** on the first day of your camp session. Please plan on arriving **at or after** 2:00 pm, NOT BEFORE. If you wait until after 2:30 pm to arrive the line is often much shorter. If for some reason you arrive before 2:00 pm signs will indicate where you should park and wait in your car.

Here are the stops you will go through during check-in:

Stop #1: Bottom of the Hill

Staff will welcome you and double-check that you have all forms and payments completed.

Stop #2: Dining Hall Parking Lot

Staff will do a health screen, go over your medical form, and inform you who your camper's counselor is and where their drop-off location is. You will also drop off any medication with the First Aid Coordinator and any special food with the Kitchen Staff.

Stop #3: Bathhouse Parking Area

Staff will collect your luggage to transport to your camper's cabin. Your camper will get a chance to unpack later on in the afternoon. Don't worry-our counselors are excellent at helping campers make their beds and get all cozy!

The Bathhouse is also where you can stop and use the restroom if you need it. We know many of you have longer drives! Make sure to put on a mask before heading into the Bathhouse.

Stop #4: Drop-Off Spot

You will drive to one of five different spots based on which cabin your camper is in. You will get to meet and have a conversation with your camper's counselor. When you're ready to leave you can give your camper a hug goodbye and have them join everyone else for some fun and games while waiting for registration to end.

After dropping off your camper, you have completed the check-in process and are free to head home!

Description of Lakeview Villages Check-In Process

Check-in takes place between **2:00-4:00 pm** on the first day of your camp session. Please plan on arriving **at or after** 2:00 pm, NOT BEFORE. If you wait until after 2:30 pm to arrive the line is often much shorter. If for some reason you arrive before 2:00 pm signs will indicate where you should park and wait in your car.

Here are the stops you will go through during check-in:

Stop #1: Bottom of the Hill

Staff will welcome you and double-check that you have all forms and payments completed.

Stop #2: Village Lodge Parking Lot

Staff will do a health screen, go over your medical form, and inform you who your camper's counselor is and where their drop-off location is. You will also drop off any medication with the First Aid Coordinator and any special food with the Kitchen Staff.

Stop #3: Village Cluster

You will drive to the Village Cluster where your camper is staying. Our staff will help your camper transport luggage to their cabin. You will get to meet and have a conversation with your camper's counselor. When you're ready to leave you can give your camper a hug goodbye and have them join everyone else for some fun and games while waiting for registration to end.

The Village Cluster is also where you can stop and use the restroom if you need it. We know many of you have longer drives! Make sure to put on a mask before heading into the bathroom. Please do not go into any other indoor spaces at your camper's Village.

After dropping off your camper, you have completed the check-in process and are free to head home!

SHIRT SHACK ORDER FORM

Because of Drive-Thru Check-In, the Shirt Shack will NOT be open during Sunday Check-In. However, you can use this form to place your Camp Shirt Shack order!

How To Order:

1. Go to Lakeview.camp/shirtshack to view available items.
2. Select Items you'd like to purchase below.
3. Write in the Quantity for each item.
4. Add up the Total Cost for all of your items.
5. Bring either cash, check, or completed credit card information with you to Sunday check-in.
6. Counselors will help campers choose their items during the week. All items must be pre-paid.

T-Shirts (\$15)

Youth Small ___
Youth Medium ___
Youth Large ___
Adult Small ___
Adult Medium ___
Adult Large ___
Adult X-Large ___

Hoodies & Longsleeves (\$25)

Youth Small ___
Youth Medium ___
Youth Large ___
Adult Small ___
Adult Medium ___
Adult Large ___
Adult X-Large ___

Novelty Items

Water Bottle (\$13) ___
Stickers (\$2) ___
Sunglasses (\$5) ___
Mini Stuffed Animal (\$5) ___
Fanny Pack (\$10) ___
Hat (\$15) ___
Blanket (\$30) ___
Coffee Mug (\$10) ___

Order Total

Total Cost \$ _____
Payment Method _____

Staff Use Only

Total Paid \$ _____
Total Refund \$ _____

Camper Name: _____

Credit Card Information

Name on Card _____
Address _____
City/ST/ZIP _____ Card Type _____
Card Number _____
Expiration _____ CCV _____
Signature _____

SHIRT SHACK WILL BE OPEN DURING
FRIDAY PICK-UP!
For In-Person Shopping, Exchanges
and Returns

Emergency Medical Information Form

This form must be completed and submitted to the Lakeview Ministries office prior to final admission of the camper into the camp program. Failure to properly complete and submit this form will result in the non-acceptance of the child/youth into the camp program. This form may be mailed or given to the office personnel at the time of check-in on the first day of the camp session. If the form is mailed, make certain that enough time is allowed for postal service to deliver the form prior to the day of registration. Lakeview Ministries shall not be held primarily responsible for medical expenses incurred by the camper through accident or illness before, during, or after enrollment in the camp program. Therefore, it is extremely important that complete insurance information be provided.

Camper Information:
 Camper Name: FIRST _____ MIDDLE _____ LAST _____
 Camper Home Address: STREET ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 Camper County of Residence: _____ Home Phone:(_____) _____
 Camper Birthdate: _____ / _____ / _____ Sex: _____ Age: _____

Emergency Contact Information:
Parent/Guardian with legal custody to be contacted in case of illness or injury:
 Parent/Guardian Name: _____ Relationship to Camper: _____
 Home Address: STREET ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 Home Phone:(_____) _____ Cell Phone:(_____) _____ Work Phone:(_____) _____
Second Parent/Guardian or other Emergency Contact:
 Name: _____ Relationship to Camper: _____
 Home Address: STREET ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 Home Phone:(_____) _____ Cell Phone:(_____) _____ Work Phone:(_____) _____

Medical Insurance Information:
Attach a copy of medical insurance card to this form.
 Insurance Company: _____ Insurance Company Phone:(_____) _____
 Policy Number: _____ Group Number: _____
 Subscriber Name: _____ Birthdate: _____ / _____ / _____

Immunization Record:
 Has your child received vaccinations required by the state of Indiana for school including: diphtheria, pertussis, tetanus, measles, rubella, polio-myelitis, mumps, hepatitis B, chicken pox, varicella, and meningitis (grades 6-12)? Yes No

Date of last tetanus booster: _____

Prescribed Medications:
 Please bring medications taken routinely with current instructions. You will give these medications to the first aid coordinator during check-in on the first day of your camp. Bring enough to last the entire time at camp. You MUST keep medication in the original packaging/bottle that identifies the prescribing physician (if prescription), name of medicine, dosage, & frequency (state law!) or it will not be accepted. All medications must be given to the first aid coordinator.

Over-the-Counter Medications:
 Lakeview Ministries stocks the following over-the-counter medication for use. **Cross out those medications which the camper should not be given.**

- | | | |
|-------------------------|---------------------------|---|
| Acetaminophen (Tylenol) | Ibuprofen (Advil, Motrin) | Phenylephrine decongestant (Sudafed PE) |
| Generic Cough Drops | Sore Throat Spray | Benadryl (for allergies) |
| Calamine Lotion / Aloe | Pepto-Bismol / Tums | Antibiotic Cream |

PLEASE STAPLE A COPY OF YOUR MEDICAL INSURANCE CARD HERE!

Camper Name: _____

Date of Program: _____

Lakeview Cabin Name: _____

Health History:

Primary Physician Name: _____ Phone Number: _____

Is the camper allergic to:

- Bee Stings..... Yes No Food (gluten, nuts, etc.)..... Yes No Dairy..... Yes No
- Poison Ivy / Oak Yes No Penicillin..... Yes No Other..... Yes No

Is the camper subject to:

- Frequent colds Yes No Frequent sore throats Yes No Sinus Trouble Yes No
- Constipation..... Yes No Kidney Trouble..... Yes No Bed Wetting Yes No
- Convulsions..... Yes No Ear Trouble Yes No Sleep Walking Yes No
- Fainting Yes No Upset Stomach..... Yes No Other..... Yes No

Has the camper had:

- Abscessed Ears..... Yes No Chicken Pox..... Yes No Tuberculosis..... Yes No
- Bronchitis Yes No Athletes Foot Yes No Rheumatic Fever Yes No
- Hernia (Rupture) Yes No Diabetes..... Yes No Heart Trouble..... Yes No
- Asthma or Hay Fever..... Yes No ADD/ADHD..... Yes No Eating Disorder Yes No
- Anxiety Yes No Depression Yes No Other..... Yes No

If you answered yes to any of the above questions, please explain in the space below (an additional sheet may be attached for more room):

Has the camper had any operations or serious injuries? Yes No

If yes, please comment:

Are there any restrictions of activity for medical reasons? Yes No

If yes, please comment:

Are there any additional details or information on the camper’s health that either the camp staff or an attending doctor should know?

Authorization for Medical/Dental Care (for campers under 18 years of age):

I, the undersigned parent and/or natural guardian of _____, a minor, do hereby authorize the Camp Lakeview Health Services Staff (and/or any other qualified adult appointed or designated by them) (1) to provide routine health care and administer prescription medications, (2) to consent to medical, surgical and dental care for such minor child; (3) to consent to any diagnostic test, medical, surgical or dental procedure or treatment as may be considered therapeutically necessary by the physician, surgeon, dentist or other health care personnel providing care for such minor child; (4) to employ physicians, surgeons, dentists, nurses and other health care personnel as may be deemed necessary for such minor child; (5) to admit such minor child to any hospital, clinic, emergency room, laboratory or other health care or diagnostic facility for examination, treatment, surgery or care; and (6) to sign all necessary consents and authorizations.

It is understood that this authorization is given in advance occurrence of any condition or situation which would necessitate any such medical, surgical or dental care being required; but is given to provide authority to obtain such care if it should be required. I fully understand the consequences of the foregoing statements and sign this AUTHORIZATION TO CONSENT TO MEDICAL AND DENTAL CARE knowingly, freely and willingly.

This health history is correct and accurately reflects the health status of the camper to which it pertains. The camper described has permission to participate in all camp activities except as noted by me on this form. I understand that the information on this form will be shared on a “need-to-know” basis with camp staff. I give permission to photocopy this form. When necessary or beneficial, the camp staff has permission to give the over-the-counter medications listed on this form (or their equivalent) to the camper.

Signature: _____ Date: _____

Printed Name: _____ Relationship to Camper: _____

STAFF USE ONLY		
Screen OK: YES or NO	Date: _____	Staff: _____