

Lakeview Villages 2022 Village, Night Owl, and Senior High Camp

Seymour, IN 47274 P: 812-342-4815 office@lakeviewministries.camp www.lakeview.camp

Lakeview Ministries

13500 W Lake Rd

Information Packet

Welcome to Lakeview Villages! We are so excited your child will be joining us this summer and want to do everything possible to make their camp experience a great one.

We recognize that you may have a few more questions than normal as you prepare to come to camp this summer. We will be openly communicating with you as we head towards the summer so that nothing during your time at camp takes you by surprise, and you can focus on the fun and joy of the camp experience.

This packet contains important information for you as you prepare to come to camp. We will also be sending you an email in early May with specific policy/procedure information and updates. This May email is designed to give you the most up-to-date information leading into the summer, as conditions may change between now and then.

Included in this packet you will find more information about:

- Arrival/Departure Times
- Drop-Off + Pick-Up Procedures
- Medical Information and Summer Safety Plan
- Packing List

In addition, the Medical Form for your session, a Shirt Shack Pre-Order Form, and a Camp Map & Directions are included at the end of this packet.

<u>Please take the time to carefully read through all the information contained here. Even if you have been to camp before, there is new information for this summer.</u>

If you have any additional questions that are not answered here, please contact us. We are happy to help! Our website (lakeview.camp/parents/) is also a great resource. See you this summer!

In Christ,

Danny Frastaci
Director of Operations
danny@lakeviewministries.camp
812-342-4815

ARRIVAL TIMES & CAMPER CHECK IN

Campers are asked to arrive at camp between 2:00-4:00 pm EST on Sunday afternoon. Please do not arrive earlier than 2:00 pm. Check-in takes place by the Dining Hall building at Camp Lakeview. The process should take less than 30 minutes from start to finish.

Pro Tip: You can check-in at any point between 2:00-3:30 pm, and will often find shorter lines if you arrive later!

Please note that prior to 2:00 pm our staff will be meeting and will not be available to direct you. Check-in will not start before 2:00 pm.

Starting at 2:00 pm, as you drive into camp, staff will greet you at the bottom of the hill, guide you to where check-in is taking place, and give you further instructions on checking in your camper(s).

CHECK-IN PROCESS

Check-in is a DRIVE THROUGH process. You and your camper will be able to remain in your car through the check-in line. During check-in you will have the opportunity to meet and talk to the First-Aid Coordinator and Kitchen Staff (if you desire to do so).

During check-in you will turn in your camper's medical form and any medications, complete a health screen, and receive your camper's cabin and counselor assignment.

Here is what you can do to help the check-in process go as smoothly as possible:

- ➤ PAY 2 WEEKS PRIOR: Remember that your registration balance is due two weeks before your camp session starts.
- ADD CANTEEN MONEY: You are able to add money to your camper's canteen account prior to check-in through the Camp Store payment section of your online account. (\$10-20 is the recommended amount.) This money is NOT able to be used to buy camp apparel from the Shirt Shack; it is just for the Canteen.
- ➤ FILL OUT HORSE FORM: All cabins ride horses three times during the week. If your camper plans to ride, please login to your online account and fill out the Horseback Riding Form prior to check-in. (Campers who choose not to ride horses will be able to shoot archery instead.)
- ➤ PRINT AND FILL OUT MEDICAL FORM: This form can NOT be filled out online. Please fill it out prior to arriving at camp. This form can be found at the end of this document.
- ➤ BRING MEDICATIONS: You will turn in ALL MEDICATIONS to the First Aid Coordinator. All prescription medication must be in its original container with the prescription label and dosage instructions.

Pro Tip: Standard OTC medication such as Tylenol, Benadryl, etc. is available to campers. You don't need to bring OTC medications unless your camper uses it daily.

MEETING THE COUNSELOR AND DROPPING OFF YOUR CAMPER

Once you have checked-in, you will be directed to drop your camper off at their Village. When dropping off, you will be able to:

- Meet and talk with your camper's counselor.
- Let the counselor know about any special requirements your camper has that will help make their week better.
- Fill out a Check-Out Form indicating who is allowed to pick your camper up at the end of the week. <u>If someone other than a parent or guardian is dropping your child off, please provide a signed note indicating who may pick your child up at the end of camp.</u>
- Help your camper get their luggage out of your vehicle.
- Say goodbye!

It is our hope to allow parents to enter cabins during check-in to get your camper unpacked.

However, depending on the COVID risk assessment for our area we may ask parents to remain outside of cabins during check-in. Either way, our staff will help your camper bring their luggage to the cabin and make sure they get settled in. We start fun games and get-to-know-you activities right away as campers are arriving, so don't worry if your camper doesn't come with friends. Once you have met the counselor and dropped off luggage you are free to leave!

DEPARTURE/PICK-UP TIMES & CLOSING PROGRAM

We will once again be ending each week of camp with a short Closing Program. Closing Program is a celebration of the week of camp that parents and families are encouraged to attend. The Villages Closing Program will begin at 6:15 pm at The Point, located behind the Village Lodge. Pick-up will begin following the end of Closing Program.

In the case of inclement weather, there will be NO Closing Program, and you will instead be directed to your camper's Village.

If you do not plan to attend the Closing Program, pick-up will begin around 6:45 pm. Please plan to pick up your camper no later than 7:15 pm on Friday.

Pick-up will work much the same way as drop-off. You will be directed to your camper's Village. Once there, you will have the opportunity to talk with your camper's counselor about how the week went and will need to sign your camper out before leaving. Please have a Photo ID ready to show when you sign out. Campers will be released only to people authorized on the Check-Out Form.

LATE DROP-OFF AND FARLY PICK-UP

While we firmly believe that your camper will get the most out of their camp experience by

being there for the whole time, we also recognize that sometimes life gets in the way.

If you need to drop off your camper or pick them up outside of our usual times, please let us know ahead of time by calling our office. When picking up or dropping off a camper, you should park at the Village Lodge and check in at the Village Lodge office. If you are picking up or dropping off a camper DURING the week, you will need to stop at the Welcome Center (the house by the Camp Lakeview sign at the entrance to camp) to check in and be let through the gates.

We have a cut-off time of 9:00 pm for late drop-offs. After this time you will need to drop your camper off the next morning of camp. Early pick-ups must happen by 5:15 pm-after this point you must pick your camper up at the normal pick-up time.

CANTEEN AND SHIRT SHACK:

Each day, campers have the opportunity to purchase an assortment of snack and drink items at the canteen. A canteen account is set up for each camper and purchases are deducted from the account. Campers visit the canteen 10 times total and may only purchase 3 items per time. All items are around .75¢.

You are able to put money into your camper's account by logging in to your online account and making a payment to the "Camp Store". We recommend depositing no more than \$15-20.

At their final canteen time, campers with remaining money are given the option to donate to our summer mission project or receive the money back. For our mission project, we support Lutheran World Relief, an organization that provides emergency aid and poverty relief throughout the world. Donating canteen money is an awesome way for campers to practice living out their faith!

Pro Tip: It can be helpful to tell your camper ahead of time what you would prefer they do with their extra canteen money.

Our Shirt Shack has camp apparel and souvenirs for sale. You can either pre-order Shirt Shack items using the Pre-Order Shirt Shack Form (found at the end of this packet) or you can purchase items in person during camper drop-off and pick-up times. If pre-ordering, our staff will help campers pick out their items during their week of camp.

Pro Tip: Money deposited into your camper's canteen account can NOT be used to pay for Shirt Shack items.

HEALTH & MEDICAL INFORMATION

Medical Team

Our First Aid Coordinator (certified in First Aid/CPR) is onsite at all times and provides routine first aid care and distributes medication to campers. The First Aid Coordinator is available

during check-in to discuss all health concerns and questions that you may have regarding your camper's medication and health while in our care. In addition, we have a full-time staff member with an EMT-certification as well as an on-call pediatric physician who provides treatment plans for common camp injuries and illnesses.

Parent Notification of Health Treatment

If your camper ever experiences a serious medical concern, illness, or incident requiring outside treatment, we will immediately contact you. We will also notify you when a camper is in our First Aid room for a period longer than 4 hours due to illness, or a camper experiences an injury that leaves them unable to continue with normal camp activities.

Scheduled Medication

Scheduled medications are passed out by the First Aid Coordinator at mealtimes, afternoon canteen, and evening canteen each day. If your camper needs to receive medication at a time not covered by one of these periods we will arrange that as well.

Special Needs

We strive to provide a positive and memorable experience for all campers. If your child has a special need, please contact our office so that we can get to know a little bit more about your child and provide you with the information you need to decide if Camp Lakeview will be a good fit for your camper.

COVID-19 PARENT EXPECTATIONS

Before Your Arrival

All campers are strongly encouraged to receive a COVID-19 vaccination/booster prior to attending camp. This is based on the recommendation of the CDC and the assumed risk of gathering together when attending camp. In addition, please closely observe your camper's health and contacts in the days leading up to their camp session and to keep them home if they do not meet the requirements of our initial health screen.

During Check-In

Any camper with a temperature above 100.4°F, OR who has been exposed to someone confirmed to have COVID-19 in the past 5 days, OR who has been sick with COVID-19 symptoms in the past 5 days will not be admitted into camp. Please be honest during the health screening portion of our check-in process. If you think there may be an issue with your camper being admitted to camp, please call our office ahead of time to discuss it with us. If your camper is not able to be admitted, you will have the opportunity to transfer to a different session or receive a full refund.

During Camp

If your camper experiences COVID-19 symptoms during their time at camp with no known reason (i.e. seasonal allergies, running too hard after eating) we will have them wait in one of our designated areas until you can pick them up. Please make sure there is someone available to pick up your camper as quickly as possible.

Rapid Tests

We hope to be able to offer onsite rapid tests for campers with COVID-19 symptoms. Following a negative test campers with mild cold symptoms will be permitted to remain at camp.

Exposure

In the event of a confirmed COVID-19 case at camp, anyone in the same group as the confirmed case will be required to go home.

After Camp

Please inform our office if your camper experiences COVID-19 symptoms within 48 hours of the end of their session. We will request you follow up by having your camper tested for COVID-19. In the event that this occurs, and your camper tests positive for COVID-19, we will inform all participants that there has been a positive case and if the case occurred in their small group. Personal privacy will be protected-no campers will ever be designated by name.

SUMMER SAFETY PLAN

Minimized Large Group Gatherings

Your camper will spend the majority of the week with their Village (made up of no more than 20 campers). Any camp activities involving multiple Villages will be structured in a way to minimize exposure risk.

Outside As Much As Possible + Rainy Weather Plan

Your camper will be outside as much as possible during their week at camp. In addition, there will be separate rainy day areas for each Village to use during activity times.

Meals

Most meals will be eaten at outdoor picnic tables at camper's Villages. When meals are held at the Village Lodge, tables will be spaced out throughout the building.

Indoor Mask Use Recommended

Masks will be recommended when in shared indoor spaces, such as the dining hall or restroom areas. If COVID-19 cases remain elevated in our area leading into the summer, masks may be required in shared indoor spaces.

Temperature Checks

Temperature checks will be done during check-in, and campers and staff will have their temperature taken each day they are at camp.

Morning and Evening Bathroom Times

Small groups will be assigned specific morning and evening bathroom times for teeth brushing, showering, etc. to limit mixing between groups during these times.

Additional Safety Strategies

If COVID-19 cases are elevated above a certain threshold, additional safety strategies may be implemented. These may include such things as requiring a negative COVID-19 test upon arrival

or requiring masks when indoors. Any additional strategies will be communicated to parents at least two weeks in advance of your week of camp.

FOOD INFORMATION

Each meal served at camp includes the main dish as well as a second option in case a camper does not like the main meal. We serve child-friendly meals such as chicken fajitas, spaghetti, hamburgers, and pizza. Cereal is available at breakfast, PB&J is available at lunch and dinner, and fruit is available at each meal.

Campers are able to bring their own snacks to camp as well. Please bring any snacks in resealable bags or containers to help limit the mess. Please do not bring any snacks that contain peanuts as this is a common food allergy.

Food Allergies

If your child has a food allergy, please make sure to notify us by filling out the "Important Information Form" during the registration process.

We are able to provide basic alternatives for typical food allergies such as gluten or dairy. If your child has more severe or extensive allergies it is recommended that you bring supplemental food items to camp. Our kitchen staff is able to cook, microwave, or prepare separate food items for campers at meals. We can also provide a menu for your week at camp to help you better plan and prepare.

Please call or email our office to talk through specific food needs your camper may have or to find out more information about our menu and food options. During check-in you will be able to meet with the kitchen staff to drop food off and talk through specific details of your camper's food allergy needs.

HOMESICKNESS: PREPARE AND PREVENT FOR CAMP SUCCESS

Homesickness is a very normal and often temporary response to being away from home. With sensitive handling by you and our staff most homesickness can be prevented or overcome, leading your camper to feelings of independence, pride, and self-assurance.

Talk with your child before they leave for camp to help ease the transition. Speak of how exciting camp will be, how much fun you're sure they will have, and how proud you are of them for trying something new. Further, let your child know that if they are feeling sad, afraid, or lonely, there is always someone they can reach out to, whether it is their counselor, another staff member, the First Aid Coordinator, or even the Camp Director.

Please do not tell your child they can call home or be picked up early, as this often makes homesickness worse, and leads to campers having trouble fully investing in the experience. Whenever we observe a camper experiencing a significantly difficult adjustment to camp, we will always call you to inform you and ask for your input.

Our staff is well-trained in handling these situations. We know that campers are most likely to feel a longing for home during "down" times, such as mealtimes and just before bed. Our staff takes intentional measures to keep campers well occupied during these times. We will work with your child to acknowledge that their feelings are normal and to provide support for them as they participate in our Christian camp community.

CONTACTING YOUR CAMPER

Phone:

Campers are not able to call home during the week unless you have arranged something in advance. If there is ever a significant issue or concern with your camper, we will contact you as soon as possible. You may contact camp by calling the camp office at 812-342-4815.

Email:

You may contact your child during their time at camp through the use of our camper email system. Go to lakeview.camp/email to send a message. Emails will be printed off and delivered to campers once a day at lunch time. Emails sent after 11:00 am on the final day of camp will not be able to be delivered.

Campers are allowed to e-mail messages out during their cabin's craft activity periods, which take place 3 times during the week. Campers wishing to do so should bring e-mail addresses with them.

Pro Tip:

We often receive messages from parents concerned because they have not heard from their camper during the week. <u>Please know that if you don't hear from your camper, it's because they're too busy having fun at camp!</u>

Mail:

During the check-in process you can drop off letters and packages with any of our staff to be delivered during the week. Please label any letters/packages with your child's full name and cabin (once you find it out).

Regular mail can be sent to the following address:

(Camper's Name) (Village) Lakeview Villages 13501 W. Lake Road Seymour, IN 47274

CELL PHONE POLICY

Campers are not allowed to bring cell phones to camp. At camp we believe strongly in the value of showing campers how to build close relationships and live in community. Providing an atmosphere free from cell phones helps create this community. If found, staff will confiscate the cell phone for the remainder of the session. Please do NOT pack a cell phone for your

<u>camper</u>. If you are concerned about needing to get in touch with your camper during the week, please call our office so that we can make a plan together.

Talking with your child before they leave for camp will help to ease the transition away from cell phones and other electronics. Let your child know that if they are feeling sad, afraid, or lonely, there is always someone they can reach out to at camp, whether it is their counselor, another staff member, the First Aid Coordinator, or even the Camp Director.

CAMP PICTURES AND VIDEOS

We love getting to share your camper's experience with you! We take and post pictures throughout the week using Waldo Photos, an online photo app. The link to access these photos is at lakeview.camp/waldo/.

While our goal is to upload pictures each day of the week, beginning on Monday, this is not always possible due to technology issues and/or staff availability.

Waldo Photos offers an optional photo delivery service which uses facial recognition to deliver pictures taken of your camper straight to your phone. This service costs an additional fee. If you choose not to purchase this service, you are still able to access and view all the pictures taken during the week of camp. The only difference is the app will not match pictures taken of your camper and send them to your phone.

At the end of the week of camp we will create a Camp Recap Video filled with pictures and videos taken during your camper's week of camp. This video will be sent to you via email the week following your camper's session.

We also post pictures, videos, updates and more to our Facebook and Instagram pages. Follow us @lakeviewministries.

Pro Tip:

Parents sometimes contact us because their child is not smiling or appears unhappy in a picture. Please know we will always call you if there is a significant issue with your camper. Photos capture a single snapshot in time-they are not indicative of the entire experience.

LOST ITEMS:

We will attempt to return lost items to their owners while they are still at camp. Lost items will be stored at camp until September 1st, after which they will be donated.

You can help avoid lost items by:

- Labeling all clothing and items brought to camp. A sharple is your best friend!
- Encouraging your camper to keep up with their clothing and personal items at camp.
- Doing a quick check of your camper's luggage before leaving camp. Make sure everything is there, especially more important/favorite items.

CANCELLATION POLICY

Refunds will be granted 14 days prior to your scheduled arrival for all but \$25 of your deposit. No refunds will be granted within 14 days of your scheduled arrival except in cases of illness or injury and family emergencies.

PACKING LIST (WHAT TO BRING)

<u>CLOTHING</u>		<u>CABIN ITEMS</u>		PERSONAL ITEMS				
	Masks (1 per day)		Sleeping Bag or		Bible			
	Lanyard (to hold mask		Sheets/Blanket		Water Bottle (required)			
	when not in use)		Pillow with pillowcase		Flashlight			
	Closed-Toe Shoes		Bath towel		Extra batteries			
	(required)		Beach towel					
	Shower Sandals		Soap	<u>OP1</u>	TONAL ITEMS			
	Socks		Shampoo		Bag/Backpack			
	Underwear		Deodorant		Sunglasses			
	Shorts		Toothbrush & toothpaste		Notebook			
	Pants or Sweatpants		Comb/hairbrush		Pen			
	T-shirts		Personal hygiene items		Snacks			
	Sweatshirt		Lip balm		Camera			
	Pajamas		Toiletry Bag		Book			
	Rain Jacket		Sunscreen		Laundry Bag			
	Hat (with a brim)		Bug spray		Swim Goggles			
	Swimsuit (no bikinis or							
	speedos)							
DO	NOT BRING:							
	Cell phones							
	Other electronics (gaming devices, e-readers, mp3 players, etc.)							
	Knives or weapons							
	Fire starters (fireworks, matches, etc.)							
	Drugs or alcohol (medications can be turned in to the First Aid Coordinator during check-in)							
	Any valuables (including cash or jewelry-such things tend to get lost)							
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Packing Tips

- Soft-shell suitcases and duffel bags work better than hard-shell suitcases, as they take
 up less space when being stored and are more likely to fit under bunks.
- Send an extra drawstring bag with your camper's name on it that they can use to keep items organized in the cabin that they'll use daily (like bug spray, sun screen, water bottle, Bible, etc.)
- Campers should avoid clothing that is immodest or revealing as well as clothing that could be offensive in language or graphics.
- Expect clothes to get dirty at camp, so don't bring anything too nice!
- Avoid mix-ups by labeling all items with your camper's name.

Well done-you made it through!

We will continue to communicate with you leading up to the summer if we make any updates in our policies or requirements for this summer. Remember to expect an email in early May with final updates and details for the summer.

And get excited for your camper's time at camp-it's going to be a tremendous experience of making new friends, growing in faith, and having a ridiculous amount of fun.

Please don't hesitate to contact me with any questions, concerns, or thoughts.

See you soon!

In Christ,

Danny Frastaci Director of Operations <u>danny@lakeviewministries.camp</u> 812-342-4815



MEDICAL INSURANCE CA PLEASE STAPLE A COPY OF YOUR |

Lakeview Ministries ◊ 13500 W. Lake Rd. ◊ Seymour, IN 47274 ◊ (812) 342-4815 2022 Emergency Medical Information Form

This form must be completed and submitted to Lakeview Ministries prior to final admission of the camper into the camp program. Failure to properly complete and submit this form will result in the non-acceptance of the child/youth into the camp program. This form should be given to camp staff at the time of check-in on the first day of the camp session. Lakeview Ministries shall not be held primarily responsible for medical expenses incurred by the camper through accident or illness before, during, or after enrollment in the camp program. Therefore, it is extremely important that complete insurance *information* be provided.

Camper Information:

Dextromethorphan (Robitussin)

Calamine Lotion / Aloe

Camper Name: <u>first</u>	middle	last		RD
Camper Home Address: street addre	ess			H
city		state	zip	HERE!
Camper County of Residence:		Home Phone:(_)	三
Camper Birthdate: / /	Sex:	Age:		Name:
Emergency Contact Information	on:		1	
Parent/Guardian with legal custody to		ess or iniury:		
Parent/Guardian Name:		• •		
Home Address: street address		·		
			zip	
)	
Second Parent/Guardian or other Em				
Name:		Relationship to Camper:_		
Home Address: street address				
<u>city</u>		state	zip	
Home Phone:()	Cell Phone:()	Work Phone:(_)	
Medical Insurance Informatic	on:			
Attach a copy of medical insurance ca	ard to this form.			Program:
		Insurance Com	pany Phone:()	gra
Subscriber Name:				
Immunization Record:				
Has your child received vaccinations	required for their grade level	by the state of Indiana for s	chool? □ Yes □ No	
Date of last tetanus booster:				
Has your child been vaccinated for CO If Yes, Date of most recent vaccinatio		r Moderna vaccine, 1 shot o	f J&J vaccine) □ Yes □ No	Cabin
Prescribed Medications:				n Name:
check-in on the first day of your camp	o. Bring enough to last the en ing physician (if prescription)	ntire time at camp. You MUS I, name of medicine, dosage	tions to the first aid coordinator during T keep medication in the original packag- , & frequency (state law!) or it will not be	mc:
Over-the-Counter Medication	S:			
		ation for use. Cross out thos	e medica ti ons which the camper should not	
Acetaminophen (Tylenol) Generic Cough Drops	Ibuprofen (Advil Sore Throat Spra		ylephrine decongestant (Sudafed PE) enhydramine (Benadryl)	

Swimmer's Ear Drops

Pepto-Bismol / Tums

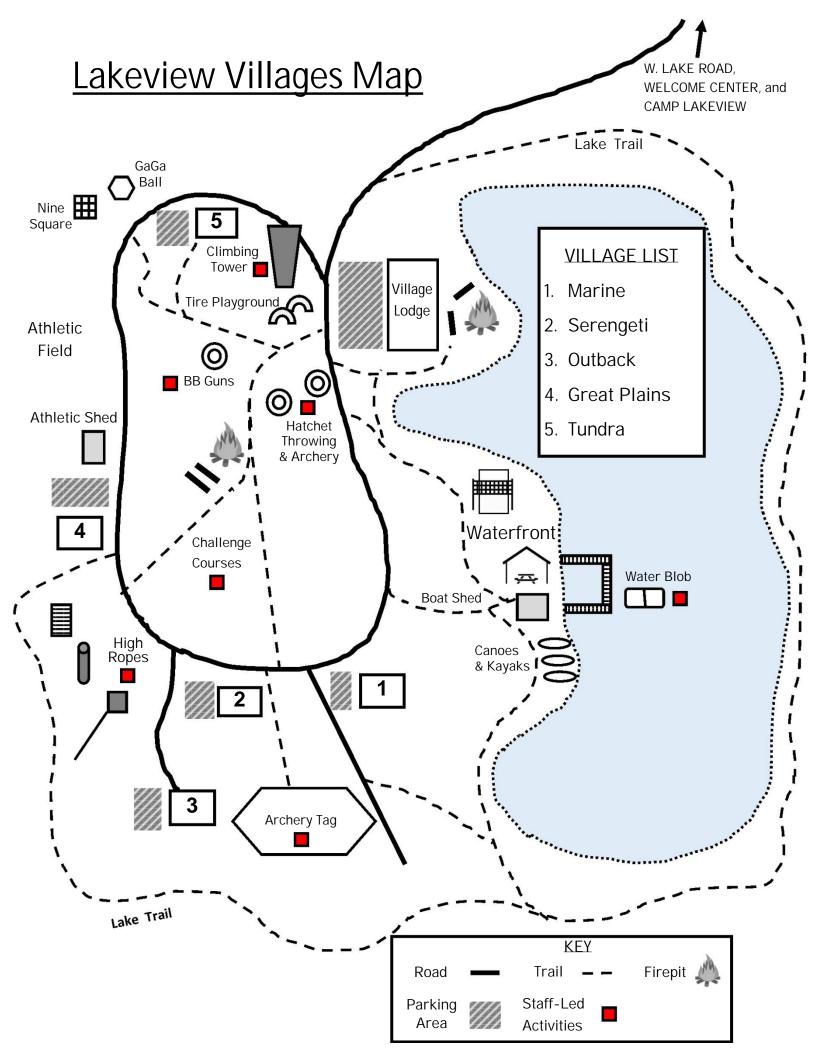
Cetirizine (Zyrtec)

Antibiotic Cream

Health History:										
Primary Physician Name:	Phone Number:									
Is the camper allergic to:										
Bee Stings ☐ Yes ☐	3	No No								
·	please describe the severity of the allergy (i.e. hives, swelling, anaphylactic?). How sensitive is your tion?)	r child								
, g. (
Is the camper subject to:										
•	· · · · · · · · · · · · · · · · · · ·	No								
•		No								
	· · · · · · · · · · · · · · · · · · ·	No								
G	I No Upset Stomach□ Yes □ No Other□ Yes □	No								
Has the camper had:										
Abscessed Ears ☐ Yes ☐	I No Chicken Pox □ Yes □ No Tuberculosis □ Yes □	No								
Bronchitis ☐ Yes ☐		No								
` ' '		No								
Asthma or Hay Fever□ Yes □	I No ADD/ADHD □ Yes □ No Eating Disorder □ Yes □	No								
If you answered yes to any of the above,	please explain in the space below (an additional sheet may be attached for more room):									
Has the camper had any operations or serious injuries? ☐ Yes ☐ No If yes, please comment: Are there any restrictions of activity for medical reasons? ☐ Yes ☐ No If yes, please comment:										
Are there any additional details or information on the camper's health that either the camp staff or an attending doctor should know?										
Authorization for Medical/Denta	al Care (for campers under 18 years of age):									
I, the undersigned parent and/or natural guardian of										
Signature:	Date:									
Printed Name:Relationship to Camper:										
	STAFF USE ONLY									
COVID Symptoms? YES or NO Temperature: D	COVID Exposure? YES or NO Other Illnesses Previous 20 days? YES or Date:	NO								

Shirt Shack Pre-Order Form

The Shirt Shack Pre-Order Form will be added on our website at the beginning of May. You can access it by re-downloading this information packet at lakeview.camp/forms.



DIRECTIONS TO CAMP

From I-65, take the Ogilville exit (Exit 64). Go WEST on SR 58 for 8 miles. At Waymansville, turn sharp right at the general store onto 930 S (also called "W Lake Rd"). Go 1.5 miles on Lake Rd until you come to the camp entrance.

- Turn RIGHT to go to the Camp Lakeview side of camp
- Turn LEFT to go to the Lakeview Villages side of camp
- The Welcome Center/Main Office is the house on the right by the large Camp Lakeview sign

