

Lakeview Ministries 13500 W Lake Rd Seymour, IN 47274 P: 812-342-4815 office@lakeview.camp www.lakeview.camp

Welcome to camp! I am so looking forward to having you and your child join us for an incredible weekend away. My own family attended camp each year growing up and those times remain some of the best and most impactful I can remember spending together. I hope this weekend is the same for you!

This packet contains important information for you as you prepare to come to camp. I will also be sending you a Pre-Camp Email **one week** before the start of your session, with any updates to this information and final details to know before leaving for camp.

If you have any additional questions about the retreat that are not answered here, please contact me. I am here to help! Our website (lakeview.camp/family) is also a great resource.

Can't wait to spend time with you!

In Christ,

Ellie "Frisbee" Lutz Senior Program Director frisbee@lakeview.camp

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# **ARRIVAL/DEPARTURE INFORMATION**

## SATURDAY ARRIVAL

Check-in will take place between **9:00-9:45 am** on Saturday at the Dining Hall porch of Camp Lakeview. You can check in at any point during this time, but will want enough time to unpack and settle in before we kick things off at 10:00. Please note that prior to 9:00 am our staff will be meeting together and will not be available to direct you.

## SUNDAY DEPARTURE

The retreat will end following Closing Worship at **10:30 am** on Sunday. Following worship there will be do-on-your-own activities available if you would like to spend the rest of the morning at camp. We do request you have all personal items packed up and in your vehicle by **10:30 am** to assist our cleaning crew, and that you head out from camp by **1:00 pm** to allow us to reset for the next round of campers!

## LATE ARRIVAL AND EARLY DEPARTURE

If you need to arrive late or leave early, that is totally okay! Please let us know ahead of time by emailing or calling our office. When arriving late, you can head to the **Camp Lakeview Dining Hall** to check in.

## **CHECK-IN PROCESS**

When you drive into camp, head to the **Camp Lakeview Dining Hall** Parking Lot. There will be staff there to direct you to check-in. During check-in you will be welcomed by our staff, turn in your family's waiver, complete a health screen, and receive a schedule and your lodging assignment for the retreat.

Do the following **TWO WEEKS** before the start of your session to help the check-in process go as smoothly as possible:

- PAY YOUR BALANCE: You can do this by logging in to your online account and clicking "Make a Payment".
- UPDATE ONLINE FAMILY MEDICAL FORM: You filled this form out when registering, but please go back and update your family's health information as needed. This form can be found in the Forms section of your online account.
- PRINT AND FILL OUT FAMILY WAIVER: This form can NOT be filled out online. Please fill out prior to arriving at camp. This form can be found at the end of this document.

During check-in the camp store will be open if you wish to purchase camp apparel or souvenirs.

## LODGING INFORMATION + REQUESTS

#### **Shared Lodging**

You and your child will share a cabin with other adult/child pairs (there will be 6-10 people per

cabin). All adults will be of the same gender. For Tiny Tykes retreats, if you would prefer to be in a cabin where all children are the same gender as well, you can indicate that in the "Adult Attendee" form in your online account.

Shared housing can be a little intimidating, but this is a great chance to make some deeper connections during your time at camp! If you are a light sleeper, bringing along ear plugs or a fan/white noise machine can also go a long way in helping your sleep experience.

#### **Friend Requests**

If you have friends coming to the retreat that you would like to room with, you can request to do so through your online account. Simply sign in to your account and select the "Cabin Mate" button in the Optional Items section of your dashboard.

#### **Lodging Description**

Each cabin has wood walls and brushed concrete floors. There is a common bathhouse/shower building in the cabin area that is a short outdoor walk to get to. Cabins have heating/air conditioning and twin bunk beds for beds. Make sure to bring your own linens – all mattresses are twin size.

## **FOOD INFORMATION**

Meals included in this retreat are Saturday lunch, supper, and Sunday breakfast. NO Sunday lunch is provided. Each meal includes a main entrée and several different options for sides. Fruit is available at each meal and salads and PB&J sandwiches are available for lunch and supper.

The camp canteen will be open Saturday afternoon and Sunday morning to purchase candy, chips, ice cream, or pop. **The canteen is cash only.** You are able to bring your own snacks to camp as well. Please make sure any food or drinks in cabins are in sealed containers, and avoid eating and drinking in rooms to avoid attracting critters. You will have access to a refrigerator and freezer if bringing anything that needs to be kept cool.

#### **Food Allergies**

If you have any food allergies we need to be aware of, **please make sure they have been added to the "Medical" section** of your online dashboard.

We are able to provide alternative food options for **Dairy**, **Egg**, **Gluten**, and **Nut** allergies. For more extensive allergies, we recommend you bring supplemental food items to camp. Our kitchen staff is able to help prepare any supplemental items brought.

Please reach out to our kitchen team (<u>food@lakeview.camp</u>) at least TWO WEEKS in advance of your arrival to talk through specific food needs or to find out more information about our menu options. We can also provide a **menu** for your time at camp to help you better plan and prepare.

For more details on our food allergy practices and procedures, go to lakeview.camp/food.

## **HEALTH SAFETY POLICIES**

Here are some of the general actions we take to safeguard the health and well-being of our

campers during their time at camp:

### Health Screen during Check In

During check in we will conduct a brief health screen where we will ask if you or your child is feeling sick in any way, if you have been exposed to any communicable disease in the prior 2 weeks, and if you have any recent injuries we should know about. If you or your child has a fever or is currently sick you will not be allowed to attend the retreat.

## **Camper Illness Policy**

In general, campers with a fever lasting for more than 4 hours, suffering from vomiting, or suffering from diarrhea will need to head home for the well-being of themselves and their fellow cabin mates.

## **Health Routines**

Due to the communal living aspect of camp we have many routines set up to keep our campers and staff healthy during their stay. This includes such things as cleaning all common areas (bathrooms, dining areas) at least once a day and having everyone wash their hands before meals and canteen times.

## **CAMP ACTIVITIES**

Take a look at the sample schedule provided at the end of the packet for an overview of some of the great activities you'll get to enjoy during your time at camp. When packing, make sure to bring closed-toe shoes (for horses) and water shoes/flip flops (for wading in the creek).

#### **Stormy Weather Policy**

In general, as long as it is not thundering, we will continue with all of our normal activities. In the event of stormy weather, keep in mind that our activity options will be limited. We always have board games, coloring books, and Legos as a backup!

## **CAMP PICTURES AND VIDEOS**

Depending on our staff scheduling, we may have a staff member taking pictures throughout your weekend at camp. These pictures will be posted on Waldo Photos, an online photo app used by camp. You will receive an email with a link to access these photos the week following your retreat.

## LOST ITEMS

We will attempt to return lost items to their owners while they are still at camp. Lost items will be kept until the fall, at which time they will be donated. If you have an item you believe is lost, please email our camp office with your name, the session you attended, and a detailed description of the item.

## **CANCELLATION POLICY**

Refunds will be granted 14 days prior to the start of your session for **all but \$25** of your deposit. No refunds will be granted within 14 days of the start of your session, except in cases of illness, injury, or family emergencies.

**Please call us as soon as you know you will not be attending your session!** Many sessions have a waitlist in case a spot opens up. The sooner we know of a cancellation, the more likely we will be able to move someone off the waitlist.

# PACKING LIST (WHAT TO BRING)

## <u>CLOTHING</u>

- Summer Clothing
- Sweatshirt
- Rain Coat, Umbrella
- Swimming Suit and Towel
- Closed-toed Shoes (required for horses)
- Shower Sandals

#### CABIN ITEMS

- Bedding (twins sheets and blanket or sleeping bag)
- Pillow
- Towel and Washcloth
- Toiletries

#### PERSONAL ITEMS

- Water Bottle
- Bible
- Flashlight
- Bug Spray, Sun Screen

## **OPTIONAL ITEMS**

- Bag/Backpack
- Hat, Sunglasses
- Earplugs, Fan, White Noise Machine
- Camera
- Snacks
- Book to read
- Recreation Gear (Fishing Poles, Inflatables, Swim Goggles, etc.)
- Beach Chair

## THINGS TO LEAVE BEHIND

- Technology
- Fireworks or Weapons
- Expensive Items
- Stress

Well done-you made it through!

I am counting down the days until you get to be out at camp. Here's to a weekend together with lots of laughing, making memories together, encouraging each other as we follow Jesus, and having adventures at the greatest place on earth.

See you soon!

In Christ,

Ellie "Frisbee" Lutz Senior Program Director frisbee@lakeview.camp 812-342-4815



